

*Dripping Springs Community Foundation*  
**GRANT GUIDELINES**

The DSCF funds grants to 501(c)(3) organizations (or organizations that have applied for 501(c)(3) status that serve the needs of the greater Dripping Springs community in the following areas:

1. Education
2. Historical preservation
3. Health and human services
4. Community development
5. Arts and culture
6. Environment
7. Animal welfare

The organization must supply services to the population in the greater Dripping Springs Independent School District area.

The DSCF will accept requests on or before June 30 and December 31 each year for a maximum of \$3,000 per grant application. Grant awards will be announced within 90 days of the submittal deadlines with funding to occur as grant monies are available. Only one grant submittal from an organization will be considered in any semi-annual grant cycle. Preference will be given to grant requests from organizations which have not received funding from the DSCF in the past two years. The DSCF will award grants without regard to race, creed, gender, or religion.

Requests will be evaluated on the following criteria:

1. Proven performance of past efforts of the organization making the request
2. The perceived value of the request to the greater Dripping Springs community
3. Innovative logic
4. Proven viability
5. Measurable and beneficial application
6. The practical and effective use of the funds

All requests for grants must be submitted on the DSCF Grant Application form which is available online on the DSCF website or, you can mail a request to have the Grant Application form mailed to you to the DSCF at P.O. Box 1684, Dripping Springs, Texas 78620. The Grant Application form includes the Grant Guidelines and additional instructions including follow up reporting requirements. Printed support materials may be included with the application if

informative regarding the specific program or project for which grant funds are being requested.

The DSCF requires an original and three copies of the entire Grant Application and the supporting documents listed below:

- Your annual report and/or financial statement for your most recent fiscal year
- A copy of your most recent audit or filed Form 990
- A copy of your annual budget
- A list of your directors and officers
- A copy of your letter of determination of 501(c)(3) status

The DSCF does NOT grant funds for:

- Unrestricted general operating expenses
- The use of and payment for services of a fiscal agent
- Endowment funds
- Scholarships
- Religious organizations for religious purposes
- Fundraising activities or events (i.e. annual fund drives, telephone solicitations, benefit tickets)
- Umbrella funding organizations that intend to distribute funds at their own discretion
- Political lobbying or legislative activities
- Individuals

If approved, you will receive a formal contract which must be signed and returned to the DSCF prior to your grant being funded. This contract calls for a complete report at the end of the grant performance. Grant recipients will be required to submit a comprehensive final report on the project no later than one year after the grant is funded.